

Information you need to supply:

Income & Expenses

- Depending on how you prepare your book work, you will need to provide your reconciled data file
 - Manual cashbook
 - Quickbooks, MYOB, Cashflow Manager etc. full backup
 - Xero, MYOB Live invitations can be sent to mail@abellandassoc.com.au
 - **Please remember to also provide username and password and version of software**
 - If you use a different form of software, please do not hesitate in contacting us to discuss this directly

Other

- Bank statements for the whole financial year
- Loan statements for the whole financial year
- Asset purchase documents (i.e. car, equipment) including related finance documentation
- Contracts and settlement statements for any sale or purchase of properties
- Livestock numbers for the full financial year
 - Opening numbers
 - Purchases
 - Sales
 - Deaths
 - Natural increase
 - Closing numbers
- Value of stock on hand as at 30 June
- Debtors and creditors as at 30 June
- Copies of PAYG payment summaries and statement
- Contributions to superannuation funds

For personal tax information required, please see our Tax Preparation Checklist for individuals